

Central Appraisal District of Bandera County

**Annual Financial Report
For the Year Ended December 31, 2018**

Ede & Company, LLC
Certified Public Accountants

CENTRAL APPRASIAL DISTRICT OF BANDERA COUNTY

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2018

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Annual Financial Report
For the Year Ended December 31, 2018

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EDE & COMPANY, LLC

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Central Appraisal District of Bandera County
P. O. Box 1119
Bandera, TX 78003

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Central Appraisal District of Bandera County, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

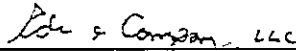
Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Central Appraisal District of Bandera County, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of Changes in Net Pension Liability and Related Ratios, and the schedule of Employer Contributions, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Ede & Company, LLC
Certified Public Accountants
Knippa, Texas

May 22, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of Central Appraisal District of Bandera County's annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year ended December 31, 2018. Please read it in conjunction with the District's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- The District's total combined net position was \$183,841.99 at December 31, 2018.
- During the year, the District's expenses were \$17,407.19 more than the \$1,003,841.39 generated in service fees and other revenues for governmental activities.
- The total cost of the District's programs was virtually unchanged from last year, and no new programs were added this year.
- The general fund reported a fund balance this year of \$2,106.18.
- The District's net position decreased \$17,407.19 which represents a 8.6 percent decrease from 2017.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts—*management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include two kinds of statements that present different views of the District: The Statement of Net Position and the Statement of Activities provide information about the activities of the District as a whole and present a longer term view of the district's finances. All of the District's activities are accounted for in the General Fund.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements.

Government-wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how they have changed. Net position, the difference between the District's assets and liabilities is one way to measure the District's financial health or *position*.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the District, one needs to consider additional nonfinancial factors such as changes in the District's population.

The government-wide financial statements of the District include the *Governmental activities*. All of the District's basic services are included here.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

The District's combined net position was \$184.3 thousand at December 31, 2016. (See Table A-1).

Table A-1
 Central Appraisal District of Bandera County
(in thousands dollars)

	Governmental Activities		Total Change
	2018	2017	2018 - 2017
Current assets:			
Cash and cash equivalents	\$ 255.1	\$ 210.0	\$ 45.1
Prepayments	32.3	7.3	-
Total current assets	<u>287.4</u>	<u>217.3</u>	<u>45.1</u>
Noncurrent assets:			
Net Pension Asset	16.9	-	16.9
Capital Assets	521.5	521.5	-
Less accumulated depreciation	(392.4)	(375.4)	(17.0)
Total noncurrent assets	<u>146.0</u>	<u>146.1</u>	<u>(17.0)</u>
Total Assets	<u>433.4</u>	<u>353.4</u>	<u>23.1</u>
Deferred Outflows of Resources			
Deferred Outflow - Pensions	86.4	120.9	(34.5)
Total Deferred Outflows of Resources	<u>86.4</u>	<u>120.9</u>	<u>(34.5)</u>
Current liabilities:			
Accounts payable and accrued liabilities	4.8	5.1	(0.3)
Deferred Revenue	280.5	157.6	122.9
Net Pension Liability	-	47.2	(47.2)
Long-term liabilities	19.0	33.4	(14.4)
Total Liabilities	<u>304.3</u>	<u>243.3</u>	<u>61.0</u>
Deferred Inflows of Resources			
Deferred Inflow - Pensions	31.6	39.7	(8.1)
Total Deferred Outflows of Resources	<u>31.6</u>	<u>39.7</u>	<u>(8.1)</u>
Net Position			
Invested in capital assets	126.9	112.7	14.2
Unrestricted	<u>56.9</u>	<u>88.6</u>	<u>(31.7)</u>
Total Net Positions	<u>\$ 183.8</u>	<u>\$ 201.3</u>	<u>\$ (17.5)</u>

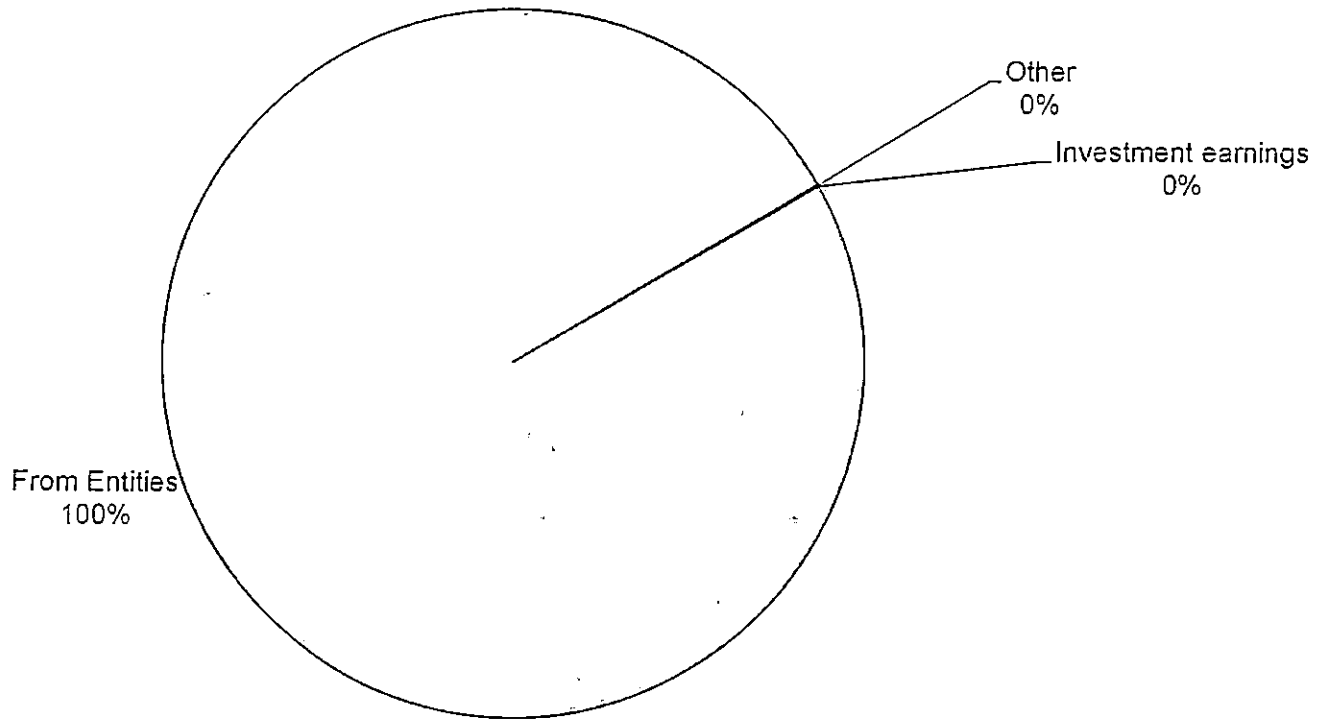
Changes in net position. The District's total revenues were \$1,003.8 thousand. A significant portion, 99 percent, of the District's revenue comes from contributions from the taxing entities. (See Figure A-3.) Less than 1 percent comes from other income, and less than 1 percent relates investment earnings.

The total cost of all programs and services was \$1,021,2 thousand; 100 percent of these costs are for General Government.

Table A-2
Changes in Central Appraisal District of Bandera County's Net Position
(In thousands dollars)

	Governmental Activities		Total Change 2018-2017
	2018	2017	
General Revenue			
From Entities	1,002.7	950.3	51.9
Investment Earnings	-	-	-
Other	1.1	0.9	0.2
Total Revenue	<u>1,003.8</u>	<u>951.7</u>	<u>52.1</u>
Program Expenses			
General Government	1,021.2	989.6	31.6
Total Expense	<u>1,021.2</u>	<u>989.6</u>	<u>31.6</u>
Increase (Decrease) in Net Position	<u>\$ (17.4)</u>	<u>\$ (37.9)</u>	<u>\$ 20.5</u>

2018 Revenue Sources



2018 Expenses

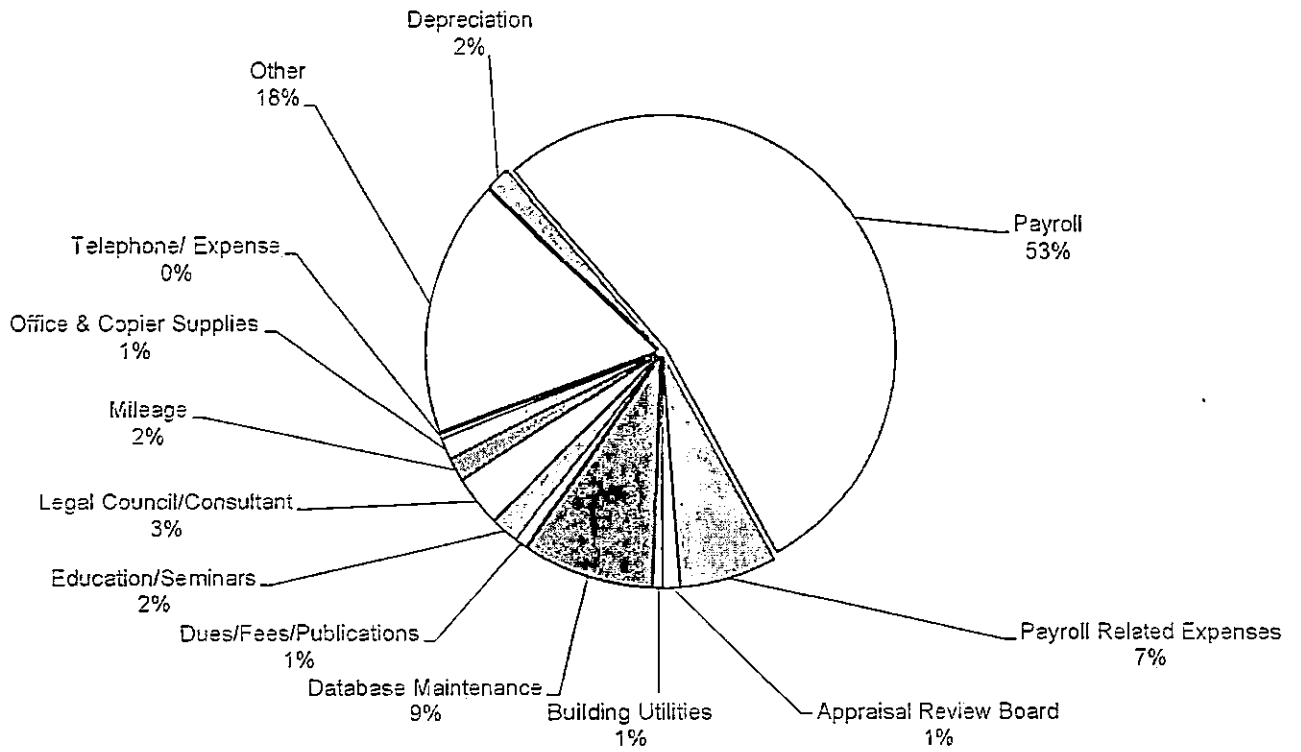


Table A-3 presents the cost of each of the District's largest functions as well as the major administrative categories.

- The cost of all *governmental* activities this year was \$1,021.2 thousand.
- The cost of all *governmental* activities in the previous year was \$969.6 thousand.

Table A-3
 Net Cost of Selected District Functions & Major Administrative Categories
(in thousands of dollars)

	Total Costs of Services		
	2018	2017	Total Change
Payroll	\$ 542.6	\$ 528.3	\$ 14.3
Payroll related	69.7	126.3	(56.6)
Health Insurance	85.5	62.2	23.3
Database Maint	91.5	82.4	9.1
Office Equipment Rental	9.7	2.6	7.1
Education	19.5	35.3	(15.8)
Other Expenditures	202.7	152.5	50.2

FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

Revenues generated increased 5.4% and expenses increased 3.1%.

General Fund Budgetary Highlights

- Actual expenditures were \$33,597.54 more than the final budget amounts. Also, resources available were \$1,115.43 more than the final budgeted amount.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of 2018, the District had invested \$521.6 in buildings, equipment & furniture. (See Table A-4.)

Table A-4
 District's Capital Assets
 (in thousands of dollars)

	Governmental Activities		Total Change
	2018	2017	2018-2017
Buildings	\$ 188.3	\$ 188.3	\$ -
Equipment & furniture	333.3	333.3	-
Totals at historical cost	<u>521.6</u>	<u>521.6</u>	<u>-</u>
Total Accumulated Depreciation	(392.5)	(375.4)	(17.1)
Net Capital Assets	<u>\$ 129.1</u>	<u>\$ 146.2</u>	<u>\$ (17.1)</u>

Debt

A note balance of \$19,024 is still outstanding for the purchase of GIS mapping software and equipment as of December 31, 2018.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District's Business Services Department.

BASIC FINANCIAL STATEMENTS

**CENTRAL APPRAISAL DISTRICT OF
BANDERA COUNTY**
Statement of Net Positions and Governmental Funds Balance Sheet
December 31, 2018

	General Fund	Adjustments	Statement of Net Position
ASSETS			
Cash and investments	\$ 255,063.71	\$ -	\$ 255,063.71
Prepayments	32,341.40	-	32,341.40
Net Pension Asset	-	16,875.00	16,875.00
Capital assets (net of accumulated depreciation)			
Building & Improvements	-	92,650.59	92,650.59
Office Equipment and Furniture	-	36,410.39	36,410.39
Total assets	\$ 287,405.11	145,935.98	433,341.09
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Outflows - Pension	-	86,407.83	86,407.83
Total Deferred Outflows of Resources	-	86,407.83	86,407.83
LIABILITIES			
Accounts payable	\$ 4,806.34	-	4,806.34
Unearned Revenue - Advanced Collections	280,492.59	-	280,492.59
Payroll taxes payable	-	-	-
Net Pension Liability	-	-	-
Long-Term Liabilities			
Dues within on year	-	15,124.00	15,124.00
Due in more than one year	-	3,900.00	3,900.00
Total liabilities	285,298.93	19,024.00	304,322.93
DEFERRED INFLOWS OF RESOURCES			
Deferred Inflows - Pension	-	31,584.00	31,584.00
Total Deferred Inflows of Resources	-	31,584.00	31,584.00
FUND BALANCES/NET POSITION			
Fund balances:			
Committed	2,106.18	(2,106.18)	-
Total liabilities, deferred inflows and fund balances	\$ 287,405.11	48,501.82	
Net Position:			
Invested in capital assets, net of related debt		126,911.98	126,911.98
Unrestricted		56,930.01	56,930.01
Total net position		\$ 183,841.99	\$ 183,841.99

The accompanying notes are an integral part of this statement.

**CENTRAL APPRAISAL DISTRICT OF
BANDERA COUNTY**
Statement of Activities and Governmental Funds
Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2018

	General Fund	Adjustments	Statement of Activities
Revenues:			
City of Bandera	\$ 10,245.56	\$ -	\$ 10,245.56
Bandera County	372,305.96	-	372,305.96
Bandera ISD	478,434.32	-	478,434.32
Flying "L" PUD	4,570.03	-	4,570.03
Medina ISD	65,525.96	-	65,525.96
Bandera River Authority	22,945.55	-	22,945.55
Utopia ISD	33,632.69	-	33,632.69
Utopia/Vanderpool ESD#1	2,996.46	-	2,996.46
Northside ISD	12,069.45	-	12,069.45
Investment earnings	32.21	-	32.21
Other income	1,083.20	-	1,083.20
Total revenues	<u>1,003,841.39</u>	<u>-</u>	<u>1,003,841.39</u>
Expenditures/expenses:			
Service operations:			
Salary	542,629.95	-	542,629.95
Contract Labor	449.30	-	449.30
Retirement	56,855.73	(37,724.41)	19,131.32
Unemployment	2,455.96	-	2,455.96
Payroll Taxes	48,146.75	-	48,146.75
Appraisal Review Board	11,785.18	-	11,785.18
Audit	3,000.00	-	3,000.00
Building Janitorial	1,933.69	-	1,933.69
Building Utilities	6,169.65	-	6,169.65
Capital Improvements < \$5,000	4,263.00	-	4,263.00
Records Management	8,693.30	-	8,693.30
Database Maintenance	91,547.09	-	91,547.09
Dues/Fees/Publications	8,927.99	-	8,927.99
Education/Seminars/Conference Exp	19,471.32	-	19,471.32
Mapping Maintenance	1,165.00	-	1,165.00
Health Insurance Exp	85,482.65	-	85,482.65
Legal Council/Consultant	36,587.40	-	36,587.40
Liability & Property Insurance	5,967.31	-	5,967.31
Appraisal Notices	9,916.16	-	9,916.16
Mileage	16,619.78	-	16,619.78
Newspaper Notices	750.00	-	750.00
Office Equip Maint	18,176.06	-	18,176.06
Office Equipment Rental	9,670.58	-	9,670.58

**CENTRAL APPRAISAL DISTRICT OF
BANDERA COUNTY**
Statement of Activities and Governmental Funds
Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2018

	<u>General Fund</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
Office & Copier Supplies	15,289.49	-	15,289.49
Bank Service Charge	2,394.96	-	2,394.96
Postage /Env/Ect	3,077.74	-	3,077.74
Storage Rental	2,380.50	-	2,380.50
Telephone/ Expense	3,223.64	-	3,223.64
Utilities Appraisal	5,500.00	-	5,500.00
MAP Support Contract	18,000.00	-	18,000.00
Note Principal	14,392.00	(14,392.00)	-
Interest Expense	1,401.32	-	1,401.32
Capital outlay	-	-	-
Depreciation	-	17,041.49	17,041.49
Total expenditures/expenses	<u>1,056,323.50</u>	<u>(35,074.92)</u>	<u>1,021,248.58</u>
Excess (deficiency) of revenues over expenditures	(52,482.11)	35,074.92	(17,407.19)
Fund balance/net position			
Beginning of the year	54,588.29	147,160.89	201,749.18
End of the year	<u>\$ 2,106.18</u>	<u>\$ 182,235.81</u>	<u>\$ 184,341.99</u>

The accompanying notes are an integral part of this statement.

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Central Appraisal District of Bandera County was created January 1, 1980, under provisions of the Texas Property Tax Code. The District operates under a Board of Directors form of government.

The District's Board of Directors has governance responsibilities over all activities related to the District's operations within the jurisdiction of Central Appraisal District of Bandera County. Because members of the Board of Directors are elected by the taxing entities, they have the primary accountability for fiscal matters. The District is not included in any other governmental "reporting entity" as defined in Section 2100, Codification of Governmental Accounting and Financial Reporting Standards.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers who goods or services provided by a given function or segment. Other items not properly included among program revenues are reported instead as general revenues. Since the District chooses to report all of its activities in the general fund, no individual fund statements are presented.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

The general fund column of the government-wide financial statements is reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within thirty-one days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

Fund Accounting

The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The District only uses governmental funds.

Governmental Funds

Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses and balances of current financial resources.

Expendable assets are assigned to the various governmental funds according to the purpose for which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance.

The District reports the following major governmental funds:

General Fund – The General Fund is used to account for all financial resources of the District except those required to be accounted for in another fund.

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

D. Capital Assets

General capital assets generally result from expenditures in the governmental funds. These assets are reported in the statement of net position column of the government-wide statement of net position but are not reported in the general fund column.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. The District maintains a capitalization threshold of \$5,000 for equipment, and all additions to infrastructure are capitalized. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not. Buildings, furniture and equipment of the District are depreciated using the straight line method over the estimated useful lives.

E. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

F. Reconciliation of Government-wide and General Fund Financial Statements

**Reconciliation of General Fund Balance to
Net Position of Governmental Activities
December 31, 2018**

Total General Fund Balance	\$	2,106.18
Amounts reported in governmental activities in the statement of net position are different because:		
Current year capital outlays and long-term debt principal payments are expended in the fund financial statements, but the should be shown as increases in capital assets and reductions in long-term debt in the government-wide financial statements. The net effect of including the 2018 capital outlays and debt principal payments and changes to other long term liabilities was to increase net position.		127,078.47
Current year capital outlays are expended in the fund financial statements, but the should be shown as increases in capital assets in the government-wide financial statements. The net effect of including the 2018 capital outlays is to increase net position.		-
Included in the items related to debt is the recognition of the District's net pension asset required by GASB 68 in the amount of 146,875, a Deferred Resource Inflow in the amount of \$86,408 and a Deferred Resource Outflow related to TRS in the amount of 31,584 This resulted in a increase in Net Position		71,698.83
The 2018 depreciation expense increases accumulated depreciation. The		<u>(17,041.49)</u>
Net Position of Governmental Activities	\$	<u>183,841.99</u>

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

**Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds to the
Statement of Activities**

Net Change in Governmental Fund Balances	\$	(52,482.11)
 Amounts reported for the governmental activities in the statement of activities are different because:		
 Current year capital outlays and long-term debt principal payments are expenditures in the fund financial statements, but the should be shown as increases in capital assets and reductions in long-term debt in the government-wide financial statements. The net effect of removing the 2018 capital outlays and debt principal payments is to increase net position.		
		14,392.00
 Current year changes in Net Pension Liability, Deferred Inflow of Recourses, and Deferred Outflow of Recourses, due to GASB 68 required adjustments to the retirement expense of (37,724.41) resulting in an decrease in net position.		
		37,724.41
 Depreciation is not recognized as an expense in governmental funds since it does not require the use of current financial resources. The effect of the current year's depreciation is to decrease net position		
		(17,041.49)
Change in Net Position of Governmental Activities	\$	(17,407.19)

NOTE 2 – DEPOSITS, SECURITIES AND INVESTMENTS

District Policies and Legal and Contractual Provisions Governing Deposits

Custodial Credit Risk for Deposits State law requires governmental entities to contract with financial institutions in which funds will be deposited to secure those deposits with insurance or pledged securities with a fair value equaling or exceeding the amount on deposit at the end of each business day. The pledged securities must be in the name of the governmental entity and held by the entity or its agent. Since the District complies with this law, it has no custodial credit risk for deposits.

Foreign Currency Risk The District limits the risk that changes in exchange rates will adversely affect the fair value of an investment or a deposit by not participating in foreign currency transactions.

District Policies and Legal and Contractual Provisions Governing Investments

Compliance with the Public Funds Investment Act

The **Public Funds Investment Act** (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports, and establishment of appropriate policies. Among other things, it requires a governmental entity to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit.

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

Statutes authorize the entity to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) mutual funds, (8) investment pools, (9) guaranteed investment contracts, (10) and common trust funds. The Act also requires the entity to have independent auditors perform test procedures related to investment practices as provided by the Act. Central Appraisal District of Bandera County is in compliance with the requirements of the Act and with local policies.

Additional policies and contractual provisions governing deposits and investments for Central Appraisal District of Bandera County are specified below:

Credit Risk To limit the risk that an issuer or other counterparty to an investment will not fulfill its obligations, the District limits investments to depository bank certificates of deposits and state sponsored investment pools.

Custodial Credit Risk for Investments To limit the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in possession of an outside party, the District requires counterparties to register the securities in the name of the District and hand them over to the District or its designated agent. All of the securities are in the District's name and held by the District or its agent.

Concentration of Credit Risk To limit the risk of loss attributed to the magnitude of a government's investment in a single issuer, the District limits investments in both depository bank certificates of deposits and state sponsored investment pools.

Interest Rate Risk To limit the risk that changes in interest rates will adversely affect the fair value of investments, the District requires the investment portfolio to have maturities of less than one year on a weighted average maturity basis.

Foreign Currency Risk for Investments The District limits the risk that changes in exchange rates will adversely affect the fair value of an investment by not investing in foreign currencies.

NOTE 3 – CAPITAL ASSET ACTIVITY

Capital asset activity for the twelve months ended December 31, 2018 was as follows:

	Beginning Balances	Increases	Decreases	Ending Balances
<u>Governmental activities:</u>				
<i>Capital assets being depreciated:</i>				
Buildings and Improvements	188,288	-	-	188,288
Furniture and Equipment	333,258	-	-	333,258
Total capital assets being depreciated	<u>521,546</u>	<u>-</u>	<u>-</u>	<u>521,546</u>
Less accumulated depreciation for:				
Buildings and Improvements	88,836	6,802		95,638
Furniture and Equipment	286,609	10,239	-	296,848
Total accumulated depreciation	<u>375,445</u>	<u>17,041</u>	<u>-</u>	<u>392,486</u>
Total capital assets being depreciated, net	<u>146,101</u>	<u>(17,041)</u>	<u>-</u>	<u>129,059</u>
Governmental activities capital assets, net	<u>\$ 146,101</u>	<u>\$ (17,041)</u>	<u>\$ -</u>	<u>\$ 129,059</u>

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

NOTE 4 - LOANS PAYABLE

During the year ended December 31, 2016 the District entered into a loan in the amount of \$42,439. The proceeds were used to purchase GIS mapping software and equipment. The loan requires annual payments of \$15,793 including interest at a rate of 4.99%.

Debt Service Requirements

Debt service requirements on long-term debt at December 31, 2018, are as follows:

<u>Year Ending December 31</u>	<u>Notes Payable</u>	
	<u>Principal</u>	<u>Interest</u>
2019	15,124	669
2020	3,900	49
Totals	\$ 19,024	\$ 718

CHANGES IN LONG-TERM LIABILITIES

Long-term obligations include debt and other long-term liabilities. Changes in long-term obligations for the year ended December 31, 2018 are as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Notes Payable:					
Government Capital Corp	\$ 33,416	\$ -	\$ 14,392	\$ 19,024	\$ 15,124
Total Notes Payable	\$ 33,416	\$ -	\$ 14,392	\$ 19,024	\$ 15,124

NOTE 5 - PENSION PLAN

Plan Description.

The District provides retirement, disability, and survivor benefits for all of its employees (excluding temporary) through a non-traditional defined benefit pension plan in the statewide Texas County and District Retirement System ("TCDRS"). This is accounted for as an agent multiple-employer defined benefit pension plan. The Board of Trustees of TCDRS is responsible for the administration of the statewide agent multiple-employer public employee retirement system. TCDRS in the aggregate issues a comprehensive annual financial report ("CAFR") on a calendar year basis. The CAFR is available upon written request from the TCDRS Board of Trustees at P.O. Box 2034, Austin, Texas 78768-2034 or the website at www.TCDRS.org.

Benefits Provided#

The plan provisions are adopted by Board Member of the District, within the options available in the state statutes governing TCDRS ("TCDRS Act"). Members can retire at ages 60 and above with eight or more years of service, with 30 years of service regardless of age, when the sum of their age and years of service equals 75 or more, or if they become disabled. Members are vested after eight years of service but must leave their accumulated contributions in the plan to receive any employer-financed benefit. Members who withdraw their personal contributions in a lump sum are not entitled to any amounts contributed by the District. Benefit amounts are determined by the sum of the employee's contributions to the plan, with interest and employer-financed monetary credits. The level of these monetary credits is adopted by Board Member of the District, within the actuarial

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

constraints imposed by the TCDRS Act so that the resulting benefits can be expected to be adequately financed by the employer's commitment to contribute. By law, employee accounts earn 7% interest. At retirement, death, or disability, the benefit is calculated by converting the sum of the employee's accumulated contributions and the employer-financed monetary credits to a monthly annuity using annuity purchase rates prescribed by the TCDRS Act. The District's current match is 163.1%

Employees Covered by Benefit Terms

At the measurement date, the following employees were covered by the benefit terms of the District plan:

Membership Information		
<u>Members</u>	<u>Dec.31.2016</u>	<u>Dec.31.2017</u>
Number of inactive employees entitled to but not yet receiving benefits:	12	12
Number of active employees:	10	11
Average monthly salary*:	\$ 3,852	\$ 3,991
Average age*:	51.25	52.55
Average length of service in years*:	8.9	9.09
 <u>Inactive Employees (or their Beneficiaries) Receiving Benefits</u>		
Number of benefit recipients:	3	3
Average monthly benefit:	\$291	\$291

*Averages reported for all active and inactive employees.
Average service includes all proportionate service.

Contributions

The District has elected the annually determined contribution rate (variable-rate) plan provisions of the TCDRS Act. The plan is funded by monthly contributions from both employee members and the employer based on the covered payroll of employee members. Under the TCDRS Act, the contribution rate of the employer is actuarially determined annually. The employer contributed using the actuarially determined rate of 11.42% for the months of the accounting year in 2018. The deposit rate payable by the employee members for calendar year 2018 is the rate of 7.0% as adopted by the governing body of the employer. The employee contribution rate and the employer contribution rate may be changed by the governing body of the employer within the options available in the TCDRS Act.

Actuarial assumptions:

For the District's fiscal year ending December 31, 2018, the net pension liability was measured as of December 31, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The total pension liability in the December 31, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75% per year
Overall payroll growth	4.9% per year
Investment rate of return	8.0%

The annual salary increases rates assumed for individual members vary by length of service and by entry age group. The annual rates consist of a general wage inflation component of 3.25% (made up of 2.75% inflation and 0.5% productivity increase assumptions) and a merit, promotion, and longevity component that on average approximates 1.6% per year for a career employee.

Central Appraisal District of Bandera County

Notes to the Financial Statements

For the Year Ended December 31, 2018

Mortality rates for depositing members were based on the RP-2000 Active Employee Mortality Table for males and females as appropriate, with adjustments, with the projection scale AA. Service retirees, beneficiaries, and non-depositing members were based on RP-2014 Combined Mortality Table for males and females as appropriate, with adjustments with the projection scale AA. Disabled retirees were based on RP-2014 Disabled Mortality Table for males and females as appropriate, with adjustments, with the projection scale AA.

The actuarial cost method was Entry Age Normal, as required by GASB 68. Straight-line amortization over Expected Working Life with a 5 year smoothing period, and a non-asymptotic recognition method with no corridor were utilized in the actuarial calculations. The actuarial assumptions used in the December 31, 2017 valuation were based on the results of an actuarial experience study for the period January 1, 2013 – December 31, 2016, except where required to be different by GASB 68. Updated mortality assumptions were adopted in 2017.

The long-term expected rate of return on TCDRS assets is determined by adding expected inflation to expected long-term real returns, and reflecting expected volatility and correlation. The numbers shown are based on January 2018 information for a 10 year time horizon and are re-assessed at a minimum of every four years, and is set based on a 30-year time horizon; the most recent analysis was performed in 2017. The following target asset allocation was adopted by the TCDRS board in April 2018. The geometric real rate of return is net of inflation, assumed at 1.95%.

Asset Class	Benchmark	Target Allocation ⁽¹⁾	Geometric Real Rate of Return ⁽²⁾
U.S. Equities	Dow Jones U.S. Total Stock Market Index	11.50%	4.55%
Private Equity	Cambridge Associates Global Private Equity & Venture Capital Index(3)	16.00%	7.55%
Global Equities	MSCI World (net) Index	1.50%	4.85%
Int'l Equities - Developed Markets	MSCI World Ex.USA (net) Index	11.00%	4.55%
Int'l Equities - Emerging Markets	MSCI Emerging Markets (net) Index	8.00%	5.55%
Investment-Grade Bonds	Bloomberg Barclays U.S. Aggregate Bond Index	3.00%	0.75%
Strategic Credit	FTSE High-Yield Cash-Pay Capped Index	8.00%	4.12%
Direct Lending	S&P/LSTA Leveraged Loan Index	10.00%	6.05%
Distressed Debt	Cambridge Associates Distressed Securities Index(4)	2.00%	6.30%
REIT Equities	67% FTSE NAREIT Equity REITs Index + 33% S&P Global REIT (net) Index	2.00%	4.05%
Master Limited Partnerships (MLPs)	Alerian MLP Index	3.00%	6.00%
Private Real Estate Partnerships	Cambridge Associates Real Estate Index(5)	6.00%	5.25%
Hedge Funds	Hedge Fund Research, Inc. (HFRI) Fund of Funds	18.00%	4.10%

(1) Target asset allocation adopted at the April 2018 TCDRS Board meeting

(2) Geometric real rates of return equal the expected return minus the assumed inflation rate of 1.95%, per Cliffwater's 2018 capital market assumptions.

(3) Includes vintage years 2006-present of Quarter Pooled Horizon IRRs.

(4) Includes vintage years 2005-present of Quarter Pooled Horizon IRRs.

(5) Includes vintage years 2007-present of Quarter Pooled Horizon IRRs.

Discount Rate

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The discount rate used to measure the Total Pension Liability was 8.1%. This rate reflects the long-term assumed rate of return on assets for funding purposes of 8.00%, net of all expenses, increased by 0.10% to be gross of administrative expenses.

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

Changes in the Net Pension Liability

	Increase (Decrease)		Net Pension Liability/(Asset)
	Total Pension Liability	Fiduciary Net Position	
	(a)	(b)	
Balances as of December 31, 2016	\$ 765,674	\$ 718,428	\$ 47,246
Changes for the year:			
Service cost	75,241	-	75,241
Interest on total pension liability	67,697	-	67,697
Effect of plan changes	-	-	-
Effect of economic/demographic gains or losses	15,550	-	15,550
Effect of assumptions changes or inputs	3,827	-	3,827
Refund of Contributions	-	-	-
Benefit payments	(10,492)	(10,492)	-
Administrative expenses	-	(621)	621
Member contributions	-	36,877	(36,877)
Net investment income	-	106,611	(106,611)
Employer contributions	-	82,122	(82,122)
Other	-	1,448	(1,448)
Balances as of December 31, 2017	\$ 917,497	\$ 934,373	\$ (16,876)

Sensitivity Analysis

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The following presents the net pension liability of the district, calculated using the discount rate of 8.10%, as well as what the District net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (7.10%) or 1percentage point higher (9.10%) than the current rate.

	1%	Current	1%
	Decrease	Discount Rate	Increase
	7.10%	8.10%	9.10%
Total pension liability	\$ 1,049,978	\$ 917,498	\$ 805,446
Fiduciary net position	934,373	934,373	934,373
Net pension liability/(Asset)	\$ 115,605	\$ (16,875)	\$ (128,927)

Pension Plan Fiduciary Net Position

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Detailed information about the pension plan's Fiduciary Net Position is available in a separately-issued TCDRS financial report. That report may be obtained on the Internet at www/tcdrs.org.

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

F. Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the current year, the district recognized pension expense of \$19,131.

As of December 31, 2017, the deferred inflows and outflows of resources are as follows.

	Deferred Inflows of Resources	Deferred Outflows of Resources
Differences between expected and actual experience	\$ 23,510	\$ 19,314
Changes in assumptions	-	5,126
Net difference between projected and actual earnings	8,074	-
Contributions made subsequent to measurement date	N/A	61,968
Total	\$ 31,584	\$ 86,408

Amounts currently reported a deferred outflows of resources and deferred inflows of resources related to pensions, excluding contributions made subsequent to the measurement date, will be recognized in pension expense as follows

Year ended December 31:	
2018	3,503
2019	739
2020	(2,570)
2021	(8,815)
2022	-
Thereafter	-

NOTE 6 – COMMITMENTS AND CONTINGENCIES

Various lawsuits have been filed against the District. All cases relate to the valuation of the properties of the plaintiffs for the purpose of ad valorem taxation. These suits seek to reduce the appraised values prepared by the District. The plaintiffs are not seeking monetary damages against the District except for the recovery of attorney's fees if the plaintiffs are successful in the lawsuits. The constituent taxing units, rather than the district, would be potentially liable for refunds, interest, and attorney fees for any lawsuits settled in favor of the plaintiffs. In the opinion of the District's legal counsel, the likelihood of a significant loss in these lawsuits is minimal.

NOTE 7 – ECONOMIC DEPENDENCY

The District receives all of its revenue from eight taxing entities.

Central Appraisal District of Bandera County
Notes to the Financial Statements
For the Year Ended December 31, 2018

NOTE 8 – FUND BALANCES

This balance represents interest and miscellaneous revenue earned by the District and unexpended for this and prior years, and the unexpended revenues received from the taxing units. The proration of this fund balance among the taxing units is as follows:

	Entity Allocation Subject to Refund	Unexpended Interest & Misc. Revenue	Total Fund Balance Allocation
City of Bandera	\$ -	\$ 21.52	\$ 21.52
Bandera County	-	782.01	782.01
Bandera ISD	-	1,004.94	1,004.94
Flying "L" PUD	-	9.60	9.60
Medina ISD	-	137.63	137.63
Bandera River Authority	-	48.20	48.20
Utopia ISD	-	70.64	70.64
Utopia/Vanderpool ESD#1	-	6.29	6.29
Northside ISD	-	25.35	25.35
Fund Balance	-	2,106.18	2,106.18

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Required Supplementary Information

**CENTRAL APPRAISAL DISTRICT OF
BANDERA COUNTY**
Budgetary Comparison Statement - General Fund
For the Year Ended December 31, 2018

	Actual	Original Budget	Final Amended Budget	Variance Positive (Negative)
Revenues:				
City of Bandera	\$ 10,245.56	\$ 10,245.56	\$ 10,245.56	\$ -
Bandera County	372,305.96	372,305.96	372,305.96	-
Bandera ISD	478,434.32	478,434.32	478,434.32	-
Flying "L" PUD	4,570.03	4,570.03	4,570.03	-
Medina ISD	65,525.96	65,525.95	65,525.95	0.01
Bandera River Authority	22,945.55	22,945.54	22,945.54	0.01
Utopia ISD	33,632.69	33,632.69	33,632.69	-
Utopia/Vanderpool ESD#1	2,996.46	2,996.46	2,996.46	-
Northside ISD	12,069.45	12,069.45	12,069.45	-
Investment earnings	32.21	-	-	32.21
Other income	1,083.20	-	-	1,083.20
Total revenues	<u>1,003,841.39</u>	<u>1,002,725.96</u>	<u>1,002,725.96</u>	<u>1,115.43</u>
Expenditures/expenses:				
Service operations:				
Salary	542,629.95	550,431.77	542,629.95	-
Contract Labor	449.30	-	-	(449.30)
Retirement	56,855.73	55,039.51	55,039.51	(1,816.22)
Unemployment	2,455.96	2,484.00	2,455.96	-
Payroll Taxes	48,146.75	41,949.68	33,998.43	(14,148.32)
Appraisal Review Board	11,785.18	19,904.00	12,285.18	500.00
Audit	3,000.00	3,000.00	3,000.00	-
Building Janitorial	1,933.69	1,900.00	1,854.27	(79.42)
Building Utilities	6,169.65	5,800.00	6,169.65	-
Capital Improvements < \$5,000	4,263.00	4,000.00	4,263.00	-
Records Management	8,693.30	-	186.74	(8,506.56)
Database Maintenance	91,547.09	106,495.00	107,340.41	15,793.32
Dues/Fees/Publications	8,927.99	9,000.00	7,975.00	(952.99)
Education/Seminars/Conference Exp	19,471.32	28,000.00	16,334.63	(3,136.69)
Mapping Maintenance	1,165.00	900.00	1,165.00	-
Health Insurance Exp	85,482.65	80,857.00	85,482.65	-
Legal Council/Consultant	36,587.40	20,500.00	31,660.08	(4,927.32)
Liability & Property Insurance	5,967.31	4,500.00	6,385.10	417.79
Appraisal Notices	9,916.16	8,000.00	9,916.16	-
Mileage	16,619.78	10,000.00	16,095.07	(524.71)
Newspaper Notices	750.00	3,300.00	750.00	-
Office Equip Maint	18,176.06	2,500.00	18,176.06	-
Office Equipment Rental	9,670.58	7,000.00	9,295.03	(375.55)

**CENTRAL APPRAISAL DISTRICT OF
BANDERA COUNTY**
Budgetary Comparison Statement - General Fund
For the Year Ended December 31, 2018

	Actual	Original Budget	Final Amended Budget	Variance Positive (Negative)
Office & Copier Supplies	15,289.49	8,500.00	14,631.67	(657.82)
Bank Service Charge	2,394.96	2,500.00	2,432.27	37.31
Postage /Env/Ect	3,077.74	10,500.00	4,100.00	1,022.26
Storage Rental	2,380.50	2,500.00	2,380.50	-
Telephone/ Expense	3,223.64	4,600.00	3,223.64	-
Utilities Appraisal	5,500.00	5,565.00	5,500.00	-
MAP Support Contract	18,000.00	18,000.00	18,000.00	-
Note Principal	14,392.00	-	-	(14,392.00)
Interest Expense	1,401.32	-	-	(1,401.32)
Capital Outlay	-	-	-	-
General Contingency	-	5,000.00	-	-
Total expenditures/expenses	<u>1,056,323.50</u>	<u>1,022,725.96</u>	<u>1,022,725.96</u>	<u>(33,597.54)</u>
Excess (deficiency) of revenues over expenditures	(52,482.11)	(20,000.00)	(20,000.00)	(32,482.11)
Fund balance/net position				
Beginning of the year	54,588.29	54,588.29	54,588.29	-
End of the year	<u>\$ 2,106.18</u>	<u>34,588.29</u>	<u>34,588.29</u>	<u>(32,482.11)</u>

CENTRAL APPRAISAL DISTRICT OF BANDERA COUNTY
Schedule of Changes in Net Pension Liability and Related Ratios

	Year Ended December 31									
	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Total Pension Liability										
Service cost	\$ 75,241	67,438	54,982	44,947	N/A	N/A	N/A	N/A	N/A	N/A
Interest on total pension liability	67,697	57,300	50,935	40,534	N/A	N/A	N/A	N/A	N/A	N/A
Effect of plan changes	-	14,139	18,641	-	N/A	N/A	N/A	N/A	N/A	N/A
Effect of assumption changes or input	3,827	-	9,022	-	N/A	N/A	N/A	N/A	N/A	N/A
Effect of economic gains or losses	15,550	(29,485)	(35,070)	38,258	N/A	N/A	N/A	N/A	N/A	N/A
Benefit payments/refund of contributions	(10,492)	(21,844)	(17,045)	(10,724)	N/A	N/A	N/A	N/A	N/A	N/A
Net change in total pension liability	151,823	87,548	81,465	113,015	N/A	N/A	N/A	N/A	N/A	N/A
Total pension liability, beginning	765,674	678,126	596,682	483,647	N/A	N/A	N/A	N/A	N/A	N/A
Total pension liability, ending	\$ 917,497	765,674	678,147	596,662	N/A	N/A	N/A	N/A	N/A	N/A
Fiduciary Net Position										
Employer contributions	\$ 82,122	53,480	56,167	33,267	N/A	N/A	N/A	N/A	N/A	N/A
Member contributions	36,877	32,781	29,234	24,932	N/A	N/A	N/A	N/A	N/A	N/A
Investment income net of investment expenses	106,611	44,984	(5,784)	32,232	N/A	N/A	N/A	N/A	N/A	N/A
Benefit payments/refunds of contributions	(10,492)	(21,844)	(17,045)	(10,724)	N/A	N/A	N/A	N/A	N/A	N/A
Administrative expenses	(621)	(496)	(421)	(394)	N/A	N/A	N/A	N/A	N/A	N/A
Other	1,448	(1,855)	(329)	(24)	N/A	N/A	N/A	N/A	N/A	N/A
Net change in fiduciary net position	215,945	107,050	61,822	79,289	N/A	N/A	N/A	N/A	N/A	N/A
Fiduciary net position, beginning	718,428	611,379	549,555	470,220	N/A	N/A	N/A	N/A	N/A	N/A
Fiduciary net position, ending	\$ 934,373	718,429	611,377	549,509	N/A	N/A	N/A	N/A	N/A	N/A
Net pension liability/asset	\$ (16,876)	47,245	66,770	47,153	N/A	N/A	N/A	N/A	N/A	N/A
Fiduciary net position as a % of total pension liability	101.84%	93.83%	90.15%	92.10%	N/A	N/A	N/A	N/A	N/A	N/A
Pension covered payroll	\$ 526,807	468,302	417,635	356,172	N/A	N/A	N/A	N/A	N/A	N/A
Net pension liability as a % of covered payroll	-3.20%	10.09%	15.99%	13.24%	N/A	N/A	N/A	N/A	N/A	N/A

CENTRAL APPRAISAL DISTRICT OF BANDERA COUNTY
Schedule of Employer Contributions

Year Ending December 31	Actuarially Determined Contribution	Actual Employer Contribution	Contribution Deficiency (Excess)	Pension Covered Payroll (1)	Actual Contribution as a % of Covered Payroll
2008	\$ 22,098	\$ 22,098	\$ -	267,858	8.2%
2009	22,966	23,595	(629)	286,000	8.3%
2010	24,343	24,343	-	300,162	8.1%
2011	24,043	24,043	-	283,515	8.5%
2012	26,209	26,209	-	291,863	9.0%
2013	29,669	29,669	-	326,031	9.1%
2014	33,267	33,267	-	356,172	9.3%
2015	36,167	56,167	(20,000)	417,635	13.4%
2016	50,764	53,480	(2,716)	468,302	11.4%
2017	59,108	82,122	(23,014)	526,807	15.6%

(1) Payroll is calculated based on contributions as reported to TCDRS