

**Bandera Central Appraisal District**

P.O. Box 1119
 Bandera, Texas 78003
 Phone: (830) 796-3039
 Fax: (830) 460-3672
www.bancad.org

**EXTENSION REQUEST UNTIL MAY 15
 FOR FILING YEAR _____ RENDITION**

Part I – Owner / Business Name and Property Identification

<u>Name of Business Owner:</u>	<u>Telephone Number/Email:</u>	<u>Property ID:</u>
<u>Mailing Address:</u>	<u>City, State, Zip Code:</u>	
<u>Business Name (if different from Business Owner Name)</u>	<u>Business Address (if different than mailing address)</u>	

Part II – Requirements & Information

State law requires, on or before April 15, all businesses shall render for taxation all tangible personal property used for the production of income that they own, manage, or controls as a fiduciary on January 1. Chief Appraisers are required to impose a penalty of 10% of the tax liability for failure to file a timely rendition.

If you cannot complete the rendition by April 15, the Texas Property Tax Code allows an automatic extension until May 15. Your request for the automatic extension must be received on or prior to April 15. If April 15 or May 15 fall on a weekend or legal holiday, the deadlines are extended to the next regular business day.

Please use this form to ensure timely processing. Your request may be mailed (postmarked by the US Postal Service on or before April 15), faxed, or emailed. You may also drop off this request at: 1206 Main Street, Bandera, Texas 78003.

The request for extension is automatic (if filed on time). You will not receive any notification from Bandera Central Appraisal District either granting the extension or confirming receipt of your request. If you require confirmation, you must track your request via registered/certified mail, fax confirmation, email notification, etc.

Part III - Signature

Signature

Date

Owner/Agent/Representative Printed Name

Title

Contact Phone Number

Email

*** I attest that the information is true and correct to the best of my knowledge. ***

**** The rendition extension does not apply to exemption applications ****